



CHARGING POLICY

This Charging Policy was approved by the Finance, Staffing and Premises committee in November 2017 . A signed copy is stored in the school office and hard copies are available on request.

November 2017

Review: November 2018



Introduction

This Charging Policy informs staff and parents about charging for School activities. It conforms to the requirements of the guidance detailed in 'A Guide to the Law for School Governors.'

Policy

In accordance with the above guidelines St. Philip's C.E. Primary School:

- Will not charge for books, materials, equipment and instruction in connection with the National Curriculum or Statutory Religious Education taught at school, except where parents have indicated in advance their wish to purchase the product.
- Will not charge for any activities which take place in School time, apart from instrumental tuition for individual pupils or pupils in small groups.
- May charge for School-Time activities by inviting parents and others to make voluntary contributions to enable School funds go further.
- Children of parents who do not contribute will not be treated differently from those who do make contributions.
- Will have the right to cancel an activity if there are insufficient voluntary contributions to make the activity possible.
- Will not charge board and lodgings for a residential trips where the parent/carer can provide sufficient evidence that they are in receipt of the following benefits;
 1. Universal Credit in prescribed circumstances;
 2. Income Support (IS);
 3. Income Based Jobseekers Allowance (IBJSA);
 4. support under part VI of the Immigration and Asylum Act 1999;
 5. Child Tax Credit, provided that Working Tax Credit is not also received and the family's income (as assessed by Her Majesty's Revenue and Customs) does not exceed £16,190
 6. the guarantee element of State Pension Credit;
 7. An income related employment and support allowance that was introduced on 27 October 2008.
- May permit organisation's to charge parents when such an organisation is acting independently of the School or the LA, to arrange an activity to take place during school hours and parents want their children to join in the activity.
- May charge for activities (optional extras), which happen outside School hours when these activities are not necessarily part of the National Curriculum.
- Parents are asked to make a contribution towards replacing damaged or lost school property caused willfully or negligently by their children.

The Governors will review this policy every other year.

Making Progress Whilst Making Memories

Signed

Head Teacher: _____

Chair of Governors: _____

Date: _____