

WRITING SKILLS (SPELLING)



Year 1			
Spelling Pattern	Spelling Rule	Examples	
The sounds spelt ff, II, ss, z and ck	 The sounds are usually spelt as ff, II, ss, zz and ck if they come straight after a single vowel letter in short words Exceptions: if, pal, usm, bus, yes 	off, well, miss, buzz, back	
The sound spelt n before k		bank, think, honk, sunk	
Division of words into syllables	 Each syllable is like a 'beat' in the spoken word Words of more than one syllable often have an unstressed syllable in which the vowel sound is unclear 	pocket, rabbit, carrot, thunder, sunset	
-tch	 The sound is usually spelt as tch if it comes straight after a single vowel letter Exceptions: rich, which, much, such 	catch, fetch, kitchen, notch, hutch	
The <i>v</i> sound at the end of words	English words hardly ever end with the letter v, so if a word ends with a v sound, the letter e usually needs to be added after the v	have, live, give	
Adding s and es to worlds (plural of nouns and the third person singular of verbs)	 If the ending sounds like s or z, it is spelt as –s If the ending forms an extra syllable or 'beat' in the word, it is spelt as -es 	cats, dogs, spends, rocks, thanks, catches	
Adding the endings –ing, - ed and –er to verbs where no change is needed to the root word	 -ing and -er always add an extra syllable to the word and -ed sometimes does The past tense of some verbs may sound as if it ends in id, d or t (no extra syllable) but all these endings are spelt -ed If the verb ends in two consonant letters (the same or different), the ending is simply added on 	hunting, hunted, hunter, buzzing, buzzed, buzzer, jumping, jumped, jumper	
Adding –er and –est to adjectives where no change is needed to the root word	As with verbs (see above), if the adjective ends in two consonant letters (the same or different), the ending is simply added on	grander, grandest, fresher, freshest, quicker, quickest	
	Vowel digraphs and trigraphs		
ai, oi	The digraphs ai and oi are virtually never used at the end of English words	rain, wait, train, paid, afraid, oil, join, coin, point, soil	
ay, oy	Ay and oy are used for those sounds at the end of words and at the end of syllables	day, play, say, way, stay, boy, toy, enjoy, annoy	
а-е		made, came, same, take, safe	
e-e		these, theme, complete	
i-e		five, ride, like, time, side	
о-е		home, those, woke, hope, hole	
υ-e	Both the 'oo' and 'yoo' sounds can be spelt as u-e	June, rule, rude, use, tube, tune	
ar		car, start, part, arm, garden	
ee		see, tree, green, meet, week	
ea		sea, dream, meat, instead, read (past tense)	
er		(stressed sound): her, term, verb, person	
er		(unstressed schwa sound): better, under, summer, winter, sister	

	Year 1	
Spelling Pattern	Spelling Rule	Examples
ir		girl, bird, shirt, first, third
ur		turn, hurt, church, burst, Thursday
00	Very few words end with the ltters oo, although the few that do are often words that primary children in Year 1 will encounter, for example, zoo	food, pool, moon, zoo, soon
00		book, took, foot, wood, good
o-e		toe, goes
ου	The only common English word ending in ou is you	out, about, mouth, around, sound
ow	Both the 'oo' and 'yoo' sounds can be spelt as u-e, ue and ew	now, how, brown, down, town,
ow	If words end in the oo sound, ue and ew are more common spellings than oo	own, blow, snow, grow, show
ue		blue, clue, true, resuce, Tuesday
ew		new, few, grew, flew, drew, threw
ie		lie, tie, pie, cried, tried, dried
ie		chief, field, thief
igh		high, night, light, bright, right
or		for, short, born, horse, morning
ore		more, score, before, wore, shore
aw		saw, draw, yawn, crawl
αυ		August, author, dinosaur, astronaut
air		air, fair, pair, hair, chair
ear		dear, hear, beard, near, year?????
ear		bear, pear, wear
are		bare, dare, care, share, scared
Words ending -y		very, happy, funny, party, family
New consonant spellings	The f sound is not usually spelt as ph in short everyday words (e.g. fat, fill, fun)	dolphin, alphabet, phonics, elephant
ph and wh		when, where, which, wheel, while
Using k for the 'c' sound	The 'c' sound is spelt as k rather than as c before e, i and y	Kent, sketch, kit, skin, frisky
Adding the prefix -un	The prefix –un is added to the beginning of a word without any change to the spelling of the root word	unhappy, undo, unload, unfair, unlock
Compound words	 Compound words are two words joined together Each part of the longer word is spelt as it would be if it were on its own 	football, playground, farmyard, bedroom blackberry
Common exception words	Pupils' attention should be drawn to the grapheme-phoneme correspondences that do and do not fit in with what has been taught so far	The, a, do, to, today, of, said, says, are, were, was, is, his, has, I, you, your, they, be, he, me, she, we, no, go, so, by, ,my, here, there, where, love, come, some, one, once, ask, friend, school, put, push, pull, full, house, our – and/or others according to the programme used

Year 2			
Spelling Pattern	Spelling Rule	Examples	
The sound spelt as ge and dge at the end of words, and sometimes spelt as g elsewhere in words before e, i and y	 The letter j is never used for the 'dge' sound at the end of English words. At the end of a word the sound is spelt – dge straight after 'short' vowel sounds After all other sounds, whether vowels or consonants, the sound is spelt as – ge at the end of a word In other positions in words the sound is often (but not always) spelt as g before e, i, and y The sound is always spelt as j before a, o and u 	badge, edge, bridge, dodge, fudge, age, huge, change, charge, bulge, village, gem, giant, magic, giraffe, energy, adjust	
The s sound spelt c before e, i and y		race, ice, cell, city, fancy	
The <i>n</i> sound spelt <i>kn</i> and (less often) <i>gn</i> at the beginning of words	The 'k' and 'g' at the beginning of these words was sounded hundreds of years ago	knock, know, knee, gnat, gnaw	
The sound spelt wr at the beginning of words	This spelling probably also reflects an old pronunciation	write, written, wrote, wrong, wrap	
The sound spelt – <i>l</i> e at the end of words	The -le spelling is the most common spelling for this sound at the end of words	table, apple, bottle, little, middle	
The sound spelt –eI at the end of words	 The –el spelling is much less common than –le The –el spelling is used after m, n, r, s, v, w and more often than not after s 	camel, tunnel, squirrel, travel, towel, tinsel	
The sound spelt –al at the end of words	Not many nouns end in –al, but many adjectives do	metal, pedal, capital, hospital, animal	
Adding –es to nouns and verbs ending in -y	The y is changed to i before –es is added	flies, tries, replies, copies, babies, carries	
Adding –ed, -ing, -er and –est to a root word ending in –y with a consonant before it	d ending copied, copier, happier, happiest, cried, replie		
Adding —ing, -ed, -er, -est and —y to words of one syllable ending in a single consonant letter after a single vowel letter	 The last consonant letter of the root word is doubled to keep the vowel 'short' Exception: the letter x is never doubled 	patting, patted, humming, hummed, dropping, dropped, sadder, saddest, fatter, fattest, runner, runny mixing, mixed, boxer, sixes	
The suffixes – ment, -ness, -ful, -less and -ly	 If a suffix starts with a consonant letter, it is added straight on to most root words without any changed to the last letter of those words Exception: argument Exceptions: root words ending in -y with a consonant before it but only if the root word has more than one syllable 	enjoyment, sadness, careful, playful, hopeless, plainness, badly, merriment, happiness, plentiful, penniless, happily	
Contractions	 In contractions, the apostrophe shows where a letter or letters would be if the words were written in full (e.g. can't – cannot) It's means it is (e.g. it's raining) or sometimes it has (e.g. It's been raining) but it's is never used for the possessive 	can't, didn't, hasn't, couldn't, l'll	
The possessive apostrophe (singular nouns)		Megan's, Ravi's, the girl's, the child's, the man's	
Homophones and near homophones	It is important to know the difference in meaning between homophones	there/their/they're, here/hear, quite/quiet, see/sea, bare/bear, sun/son, to/too/two, be/bee, blue/blew, night/knight	
The sound spelt a before I and II	The sound is usually spelt as a before I and II	all, ball, call, walk, talk, always	
The 'u' sound spelt o		other, mother, brother, nothing, Monday	
The sound spelt -ey The sound spelt a after w	 The plural of these words is formed by the addition of -s (donkeys, monkeys etc) a is the most common spelling for the sound after w and qu 	donkey, monkey, key, chimney, valley want, watch, wander, quantity, squash	
The sound spelt or after w	There are not many of these words	word, work, worm, world, worth	
The z sound spelt s	- more are not many of mose words	television, treasure, usual	
Words ending in -tion		fiction, motion, section, station	
Common exception words	 Some words are exceptions in some accents but not in others e.g. past, last, fast, path and bath are not exceptions in accents where the a in these words is pronounced a as in cat Great, break, and steak are the only common words where the 'ay' sound is spelt ea 	door, floor, poor, because, find, kind, mind, behind, child, children*, wild, climb, most, only, both, old, cold, gold, hold, told, every, everybody, even, great, break, steak, pretty, beautiful, after, fast, last, past, father, class, grass, pass, plant, path, bath, hour, move, prove, improve, sure, sugar, eye, could, should, would, who, whole, any, many, clothes, busy, people, water, again, half, money, Mr, Mrs, parents, Christmas – and/or others according to programme used Note*: 'children' is not an exception to what has been taught so far but is included because of its relationship with 'child'	

Year 3 and 4			
Spelling Pattern	Spelling Rule	Examples	
Adding suffixes beginning with vowel letters to words of more than one syllable	 If the last syllable of a word is stressed and ends with one consonant letter which has just one vowel letter before it, the final consonant letter is doubled before any ending beginning with a vowel letter is added The consonant letter is not doubled if the syllable is unstressed 	forgetting, forgotten, beginning, beginner, prefer, preferred	
The 'i' sound spelt y elsewhere than at the end of words	These words should be learnt as needed	Egypt, myth, gym, pyramid, mystery	
The 'u' sound spelt ou	These words should be learnt as needed	young, touch, double, trouble, country	
	 Most prefixes are added to the beginning of root words without any changes in spelling, but see in-below Like un-, the prefixes dis- and mis- have negative meanings The prefix in- can mean both 'not' and 'in'/'into'. In the words given here it means 'not'. Before a root word starting with I, in- becomes iI Before a root word starting with m or p, in- becomes im- Before a root word starting with r, in- becomes ir- 	dis-: disappoint, disagree, disobey mis-: misbehave, mislead, misspell (mis + spell) in-: inactive, incorrect illegal, illegible immature, immortal, impossible, impatient, imperfect irregular, irrelevant, irresponsible	
More prefixes	• re- means 'again' or 'back'.	re-: redo, refresh, return, reappear, redecorate	
	sub- means 'under'	sub-: subdivide, subheading, submarine, submerge	
	inter- means 'between' or 'among'	inter-: interact, intercity, international, interrelated (inter + related)	
	super- means 'above'	super-: supermarket, superman, superstar	
	anti- means 'again'	anti-: antiseptic, anticlockwise, antisocial	
	auto-means 'self' or 'own'	auto-: autobiography, autograph	
The suffix -ation	The suffix –ation is added to verbs to form nouns. The rules already learnt still apply	information, adoration, sensation, preparation, admiration	
The suffix -ly	 The suffix -ly is added to an adjective to form an adverb. The rules already learnt still apply The suffix -ly starts with a consonant letter, so it is added straight on to most root words Exceptions: if the root word ends in -y with a consonant letter before it, the y is changed to i but only if the root word has more than one syllable if the root word ends with -le, the -le is changed to -ly if the root word ends with -ic, -ally is added rather than just -ly, except in the word publicly The words truly, duly, wholly 	Sadly, completely, usually (usual + ly), finally (final + ly), finally (final + ly) comically (comic + ly) happily, angrily gently, simply, humbly, nobly basically, frantically, dramatically	
Words with endings sounding like 'sh' or 'ch'	 The ending sounding like 'sh' is always spelt –sure The ending sounding like 'ch' is often spelt –ture, but check that the word is not a root word ending in '(t)ch' with an er ending e.g. teacher, catcher, richer, stretcher 	measure, treasure, pleasure, enclosure creature, furniture, picture, nature, adventure	
Endings which sound like 'ziun'	If the ending sounds like 'ziun', it is spelt as -sion	division, invasion, confusion, decision, collision, television	
The suffix -ous	 Sometimes the root word is obvious and the usual rules apply for adding suffixes beginning with vowel letters Sometimes there is no obvious root word our is changed to –or before –ous is added A final e of the root word must be kept if the 'j' sound of g is to be kept If there is an i sound before the –ous ending, it is usually spelt as i but a few words have e 	poisonous, dangerous, mountainous, famous, various tremendous, enormous, jealous humorous, glamorous, vigorous courageous, outrageous serious, obvious, curious hideous, spontaneous, courteous	
Endings which sound like 'shun' spelt –tion, -sion, -ssion, -cian	 Strictly speaking, the suffixes are -ion and -ian Clues about whether to put t, s, ss or c before these suffixes often come from the last letter or letters of the root word -tion is the most common spelling. It is used if the root word ends in t or te -ssion is used if the root word ends in ss or -mit -sion is used if the root word ends in d or se Exceptions: attend - attention, intend - intention -cian is used if the root word ends in c or cs 	invention, injection, action, hesitation, completion expression, discussion, confession, permission, admission expansion, extension, comprehension, tension musician, electrician, magician, politician, mathematician	

	Year 3 and 4	
Words with the 'c' sound		scheme, chorus, chemist, echo, character
spelt ch (Greek in origin) Words with the 'sh' sound		
spelt ch (mostly French in origin)		chef, chalet, machine, brochure
Words ending with the 'g'		league, tongue
sound spelt –gue and 'k' sound spelt –que (French		antique, unique
in origin)		
Words with the 's' sound spelt sc (Latin in origin)	In the Latin words from which these words come, the Romans probably pronounced the c and k as two sounds rather than one	science, scene, discipline, fascinate, crescent
Words with the 'ay' sound spelt ei, eigh or ey		vein, weigh, eight, neighbour, they, obey
Possessive apostrophe	• The apostrophe is placed after the plural form of the word; -s is not added if the plural already ends in -s, but is added if	girls', boys', babies', children's, men's, mice's
with plural words	the plural does not end in –s (i.e. is an irregular plural – e.g. <i>children's</i>)	(Note: singular proper nouns ending in an s use the 's suffix e.g. Cyprus's
Homophones and near-		Accept/except, affect/effect, ball/bawl, berry/bury, brake/break, fair/fare, grate/great, groan/grown, here/hear, heel/heal/he'll, knot/not, mail/male,
homophones and near-		main/mane, meat/meet, medal/meddle, missed/mist, peace/piece,
nemophenes		plain/plane, rain/reign, scene/seen, weather/whether, whose/who's
Adding suffixes beginning	If the last syllable of a word is stressed and ends with one consonant letter which has just one vowel letter before it, the	forgetting, forgotten, beginning, beginner, prefer, preferred
with vowel letters to words	final consonant letter is doubled before any ending beginning with a vowel letter is added	5 5. 5 . 5 S. 23 . 7 p. 2 p. 2
of more than one syllable	The consonant letter is not doubled if the syllable is unstressed	
The 'i' sound spelt y	These words should be learnt as needed	Egypt, myth, gym, pyramid, mystery
elsewhere than at the end of words		
or words		
The 'u' sound spelt ou	These words should be learnt as needed	young, touch, double, trouble, country
	Most prefixes are added to the beginning of root words without any changes in spelling, but see in- below	dis-: disappoint, disagree, disobey
	Like un-, the prefixes dis- and mis- have negative meanings	mis-: misbehave, mislead, misspell (mis + spell)
	The prefix in- can mean both 'not' and 'in'/'into'. In the words given here it means 'not'.	in-: inactive, incorrect
	Before a root word starting with I, in- becomes il	illegal, illegible
	Before a root word starting with m or p, in- becomes im-	immature, immortal, impossible, impatient, imperfect
	Before a root word starting with r, in- becomes ir-	irregular, irrelevant, irresponsible
More prefixes	re- means 'again' or 'back'.	re-: redo, refresh, return, reappear, redecorate
	sub- means 'under'	sub-: subdivide, subheading, submarine, submerge
	inter- means 'between' or 'among'	inter-: interact, intercity, international, interrelated (inter + related)
	• super- means 'above'	super-: supermarket, superman, superstar
	anti- means 'again'	anti-: antiseptic, anticlockwise, antisocial
	auto-means 'self' or 'own'	auto-: autobiography, autograph
The suffix -ation	The suffix –ation is added to verbs to form nouns. The rules already learnt still apply	information, adoration, sensation, preparation, admiration
	The suffix -ly is added to an adjective to form an adverb. The rules already learnt still apply The suffix -ly starts with a consengat letter, so it is added straight on to most root words.	Sadly, completely, usually (usual + ly), finally (final + ly), finally (final + ly) comically
	 The suffix –ly starts with a consonant letter, so it is added straight on to most root words Exceptions: 	(comic + ly)
	5. if the root word ends in –y with a consonant letter before it, the y is changed to i but only if the root word has more	happily, angrily
The suffix -ly	than one syllable	
,	6. if the root word ends with –le, the –le is changed to –ly	gently, simply, humbly, nobly
	7. if the root word ends with -ic, -ally is added rather than just -ly, except in the word publicly	basically, frantically, dramatically
	8. The words truly, duly, wholly	
	•	

	Year 3 and 4	
Words with endings	The ending sounding like 'sh' is always spelt –sure	measure, treasure, pleasure, enclosure
sounding like 'sh' or 'ch'	• The ending sounding like 'ch' is often spelt –ture, but check that the word is not a root word ending in '(t)ch' with an er ending e.g. teacher, catcher, richer, stretcher	creature, furniture, picture, nature, adventure
indings which sound like ziun'	If the ending sounds like 'ziun', it is spelt as -sion	division, invasion, confusion, decision, collision, television
	 Sometimes the root word is obvious and the usual rules apply for adding suffixes beginning with vowel letters Sometimes there is no obvious root word 	poisonous, dangerous, mountainous, famous, various tremendous, enormous, jealous
The suffix -ous	-our is changed to –or before –ous is added	humorous, glamorous, vigorous
THE SOME TOOS	A final e of the root word must be kept if the 'j' sound of g is to be kept	courageous, outrageous
	If there is an i sound before the –ous ending, it is usually spelt as i but a few words have e	serious, obvious, curious
		hideous, spontaneous, courteous
	Strictly speaking, the suffixes are -ion and -ian	invention, injection, action, hesitation, completion
	• Clues about whether to put t, s, ss or c before these suffixes often come from the last letter or letters of the root word -tion is the most common spelling. It is used if the root word ends in t or te	expression, discussion, confession, permission, admission
Endings which sound like 'shun' spelt -tion, -sion, -	-ssion is used if the root word ends in ss or -mit	expansion, extension, comprehension, tension musician, electrician, magician, politician, mathematician
ssion, -cian	-sion is used if the root word ends in d or se	mosician, elecincian, magician, politician, mamematician
	Exceptions: attend – attention, intend – intention	
	-cian is used if the root word ends in c or cs	
Words with the 'c' sound		scheme, chorus, chemist, echo, character
spelt ch (Greek in origin)		
Words with the 'sh' sound spelt ch (mostly French in origin)		chef, chalet, machine, brochure
Words ending with the 'g'		league, tongue
sound spelt –gue and 'k'		antique, unique
sound spelt –que (French n origin)		
Words with the 's' sound spelt sc (Latin in origin)	• In the Latin words from which these words come, the Romans probably pronounced the c and k as two sounds rather than one	science, scene, discipline, fascinate, crescent
Words with the 'ay' sound spelt ei, eigh or ey		vein, weigh, eight, neighbour, they, obey
Possessive apostrophe	• The apostrophe is placed after the plural form of the word; -s is not added if the plural already ends in -s, but is added if	girls', boys', babies', children's, men's, mice's
with plural words	the plural does not end in –s (i.e. is an irregular plural – e.g. children's)	(Note: singular proper nouns ending in an s use the 's suffix e.g. Cyprus's population)
Homophones and near- homophones		Accept/except, affect/effect, ball/bawl, berry/bury, brake/break, fair/fare, grate/great, groan/grown, here/hear, heel/heal/he'll, knot/not, mail/male, main/mane, meat/meet, medal/meddle, missed/mist, peace/piece, plain/plane, rain/rein/reign, scene/seen, weather/whether, whose/who's

Year 5 and 6			
Spelling Pattern	Spelling Rule	Examples	
Endings which sound like 'shush' spelt –cious or -tious	 Not many common words end like this If the root word ends in -ce, the 'shush' sound is usually spelt as c - e.g. vice - visious, grace - gracious, space - spacious, malice - malicious Exception: anxious 	vicious, precious, conscious, delicious, malicious, suspicious, ambitious, cautious, fictitious, infectious, nutritious	
Endings which sound like 'shall'	 -cial is common after a vowel letter and -tial after a consonant letter, but there are some exceptions Exceptions: initial, financial, commercial, provincial (the spelling of the last three is clearly related to finance, commerce and province) 	official, special, artificial, partial, confidential, essential	
Words ending in —ant, -	• Use -ant and -ance/-ancy if there is a related word with 'a' or 'ay' sound in the right position; -ation endings are often a clue	observant, observance, (observation), expectant (expectation), hesitant, hesitancy (hesitation), tolerant, tolerance (toleration), substance (substantial)	
ance/-ancy, -ent, -ence/- ency	• Use -ent and -ence/-ency after soft c ('s' sound), soft g ('j' sound) and qu, or if there is a related word with a clear ???? sound in the right position	innocent, innocence, decent, decency, frequent, frequency, confident, confidence (confidential)	
	There are many words, however, where the above guidance does not help. These words just have to be learnt.	assistant, assistance, obedient, obedience, independent, independence	
	 The -able/-ably endings are far more common than the -ible/-ibly endings As with -ant and -ance/-ancy, the -able ending is used if there is a related word ending in -ation 	adorable/adorably (adoration), applicable/applicably (application), considerable/considerably (consideration), tolerable/tolerably (toleration)	
Words ending in –able and	• If the –able ending is added to a word ending in –ce or –ge, the e after c or g must be kept as those letters would otherwise have 'hard' sounds (as in cap and gap) before the a of the –able ending	changeable, noticeable, forcible, legible	
-ible Words ending in –ably and -ibly	 The –able ending is usually but not always used if a complete root word can be heard before it, even if there is no related word ending in –ation The first five examples opposite are obvious; in reliable, the complete word rely is heard, but the y changes to I in accordance with the rule 	dependable, comfortable, understandable, reasonable, enjoyable, reliable	
	 The –ible ending is common if a complete root word can't be heard before it but it also sometimes occurs when a complete word can be heard (e.g. sensible) 	possible/possibly, horrible/horribly, terrible/terribly, visible/visibly, incredible/incredibly, sensible/sensibly	
Adding suffixes beginning with vowel letters to words ending in -fer	 The r is doubled if the –fer is still stressed when the ending is added The r is not doubled if the –fer is no longer stressed 	referring, referred, referral, preferring, preferred, transferring, transferred reference, referee, preference, transference	
Use of the hyphen	Hyphens can be used to join a prefix to a root word, especially if the prefix ends in a vowel letter and the root word also begins with one	co-ordinate, re-enter, co-operate, co-own	
Words with the 'ee' sound spelt ei after c	 The 'i before e except after c' rule applies to words where the sound spelt by ei is 'ee' Exceptions: protein, caffeine, seize (and either and neither if pronounced with an initial 'ee' sound) ?????? 	deceive, conceive, receive, perceive, ceiling	
Words containing the letter-string ough	ough is one of the trickiest spellings in English – it can be used to spell a number of different sounds	ought, bought, thought, nought, brought, fought, rough, tough, enough, cough though, although, dough, through thorough, borough, plough, bough	
Words with 'silent' letters (i.e. letters whose presence cannot be predicted from the	• Some letters which are no longer sounded used to be sounded hundreds of years ago: e.g. in <i>knight</i> , there was a 'k' sound before the 'n; and the gh used to represent the sound that 'ch' now represents in the Scottish word <i>loch</i>	doubt, island, lamb, solemn, thistle, knight	

pronunciation of the word)

	Year 5 and 6	
	• In the pairs of words opposite, nouns end –ce and verbs end –se. Advice and advise provide a useful clue as the word advise (verb) is pronounced with a 'z' sound – which could not be spelt c More examples:	advice/advise, device/devise, licence/license, practice/practise, prophecy/prophesy
Homophones and other words that are often confused	aisle: a gangway between seats (in a church, train, plane) aloud: out loud allowed: permitted affect: usually a verb (e.g. The weather may affect our plans) effect: usually a n oun (e.g. It may have an effect on our plans). If a verb, it means 'bring about' (e.g. He will effect	farther: further / father: a male parent guessed: past tense of the verb guess / guest: visitor heard: past tense of the verb hear / herd: a group of animals led: past tense of the verb lead / lead: present tense of that verb, or else the
	changes in the running of the business) altar: a table-like piece of furniture in a church ascent: the act of ascending (going up) bridal: to do with a bride at a wedding cereal: made from grain (e.g. breakfast cereal) serial: adjective from the noun series – a succession of things one after the other	metal which is very heavy (as heavy as lead) morning: before noon / mourning: grieving for someone who has died past: noun or adjective referring to a previous time (e.g. in the past) or preposition or adverb showing place (e.g. he walked past me) passed: past tense of the verb 'pass' (e.g. I passed him in the road) precede: go in front of or before / proceed: go on
	compliment: to make nice remarks about someone (verb) or the remark that is made (noun) complement: related to the word complete – to make something complete or more complete (e.g. her scarf complemented her outfit)	principal: adjective – most important (e.g. principal ballerina) noun – important person (e.g. principal of a college) principle: basic truth or belief
	descent: the act of descending (going down) descent: to disagree/disagreement (verb and noun) descert: as a noun – a barren place (stress on first syllable); as a verb – to abandon (stress on second syllable) dessert: (stress on second syllable) a sweet course after the main course of a meal draft: noun – a first attempt at writing something; verb – to make the first attempt; also, to draw in someone (e.g. to draft in extra help)	profit: money that is made in selling things / prophet (someone who foretells the future stationary: not moving / stationery: paper, envelopes etc steal: take something that does not belong to you / steel: metal wary: cautious / weary: tired
	draught: a current of air	who's: contraction of who is or who has / whose: belonging to someone (e.g. Whose jacket is that?)
Endings which sound like 'shush' spelt –cious or -tious	 Not many common words end like this If the root word ends in -ce, the 'shush' sound is usually spelt as c - e.g. vice - visious, grace - gracious, space - spacious, malice - malicious Exception: anxious 	vicious, precious, conscious, delicious, malicious, suspicious, ambitious, cautious, fictitious, infectious, nutritious
Endings which sound like 'shall'	 -cial is common after a vowel letter and -tial after a consonant letter, but there are some exceptions Exceptions: initial, financial, commercial, provincial (the spelling of the last three is clearly related to finance, commerce and province) 	official, special, artificial, partial, confidential, essential
Words ending in –ant, -	• Use –ant and –ance/-ancy if there is a related word with 'a' or 'ay' sound in the right position; -ation endings are often a clue	observant, observance, (observation), expectant (expectation), hesitant, hesitancy (hesitation), tolerant, tolerance (toleration), substance (substantial)
ance/-ancy, -ent, - ence/-ency	• Use -ent and -ence/-ency after soft c ('s' sound), soft g ('j' sound) and qu, or if there is a related word with a clear ???? sound in the right position	innocent, innocence, decent, decency, frequent, frequency, confident, confidence (confidential)
	 There are many words, however, where the above guidance does not help. These words just have to be learnt. The -able/-ably endings are far more common than the -ible/-ibly endings 	assistant, assistance, obedient, obedience, independent, independence adorable/adorably (adoration), applicable/applicably (application),
	 As with -ant and -ance/-ancy, the -able ending is used if there is a related word ending in -ation 	considerable/considerably (consideration), tolerable/tolerably (toleration)
Words ending in –able	 If the –able ending is added to a word ending in –ce or –ge, the e after c or g must be kept as those letters would otherwise have 'hard' sounds (as in cap and gap) before the a of the –able ending 	changeable, noticeable, forcible, legible
and –ible Words ending in –ably and -ibly	 The –able ending is usually but not always used if a complete root word can be heard before it, even if there is no related word ending in –ation The first five examples opposite are obvious; in reliable, the complete word rely is heard, but the y changes to I in accordance with the rule 	dependable, comfortable, understandable, reasonable, enjoyable, reliable
	The –ible ending is common if a complete root word can't be heard before it but it also sometimes occurs when a complete word can be heard (e.g. sensible)	possible/possibly, horrible/horribly, terrible/terribly, visible/visibly, incredible/incredibly, sensible/sensibly
Adding suffixes beginning with vowel letters to words ending in -fer	 The r is doubled if the –fer is still stressed when the ending is added The r is not doubled if the –fer is no longer stressed 	referring, referred, referral, preferring, preferred, transferring, transferred reference, referee, preference, transference
Use of the hyphen	Hyphens can be used to join a prefix to a root word, especially if the prefix ends in a vowel letter and the root word also begins with one	co-ordinate, re-enter, co-operate, co-own
		1

		Year 5 and 6	
Words with the 'ee'	The 'i before e except after c' rule applies to words where the sound spelt by ei is 'ee'		deceive, conceive, receive, perceive, ceiling
sound spelt ei after c	Exceptions: protein, caffeine, seize (and either and neither if pro		
Words containing the	• ough is one of the trickiest spellings in English – it can be used to spell a number of different sounds		ought, bought, thought, nought, brought, fought, rough, tough, enough, cough
letter-string ough			though, although, dough, through
			thorough, borough, plough, bough
Words with 'silent' letters (i.e. letters whose presence cannot be predicted from the pronunciation of the	• Some letters which are no longer sounded used to be sounded hundreds of years ago: e.g. in <i>knight</i> , there was a 'k' sound before the 'n; and the gh used to represent the sound that 'ch' now represents in the Scottish word <i>loch</i>		doubt, island, lamb, solemn, thistle, knight
word)			
	In the pairs of words opposite, nouns end –ce and verbs end –se		advice/advise, device/devise, licence/license, practice/practise,
	advise (verb) is pronounced with a 'z' sound – which could not be spelt c More examples:		prophecy/prophesy
	aisle: a gangway between seats (in a church, train, plane)	isle: an island	farther: further / father: a male parent
	aloud: out loud	allowed: permitted	guessed: past tense of the verb guess / guest: visitor
	affect: usually a verb (e.g. The weather may affect our plans)		heard: past tense of the verb hear / herd: a group of animals
	effect: usually a n oun (e.g. It may have an effect on our plans). If a verb, it means 'bring about' (e.g. He will effect		led: past tense of the verb lead / lead: present tense of that verb, or else the
	changes in the running of the business)		metal which is very heavy (as heavy as lead)
	altar: a table-like piece of furniture in a church	alter: to change	morning: before noon / mourning: grieving for someone who has died
	ascent: the act of ascending (going up)	assent: to agree/agreement (verb and noun)	past: noun or adjective referring to a previous time (e.g. in the past) or
Homophones and other	bridal: to do with a bride at a wedding	bridle: reins etc for controlling a horse	preposition or adverb showing place (e.g. he walked past me)
words that are often	cereal: made from grain (e.g. breakfast cereal)		passed: past tense of the verb 'pass' (e.g. I passed him in the road)
confused	serial: adjective from the noun series – a succession of things one after the other		precede: go in front of or before / proceed: go on
	compliment: to make nice remarks about someone (verb) or the remark that is made (noun)		principal: adjective – most important (e.g. principal ballerina) noun – important
	complement: related to the word complete – to make something complete or more complete (e.g. her scarf		person (e.g. principal of a college)
	complemented her outfit)		principle: basic truth or belief
	descent: the act of descending (going down)	dissent: to disagree/disagreement (verb and noun)	profit: money that is made in selling things / prophet (someone who foretells the
	desert: as a noun – a barren place (stress on first syllable); as a verb		future
	dessert: (stress on second syllable) a sweet course after the main course of a meal		stationary: not moving / stationery: paper, envelopes etc
	draft: noun – a first attempt at writing something; verb – to make the first attempt; also, to draw in someone (e.g. to draft in		steal: take something that does not belong to you / steel: metal
	extra help)		wary: cautious / weary: tired
	draught: a current of air		who's: contraction of who is or who has / whose: belonging to someone (e.g. Whose jacket is that?)